

Qualified Teaching Assistant Job Specification

	Essential	Desirable	Assessed Through
QUALIFICATIONS			
A relevant education, health or social care qualification at Level 3 (e.g. Supporting Teaching & Learning in Schools)	✓		Application
Level 2/GCSE grade C or above in English and Maths	✓		Application
EXPERIENCE			
Experience working in a school or similar environment	✓		Application
Experience working with children or adults with special educational needs or disabilities.	✓		Application & Interview
Experience working with children who display challenging behaviour	✓		Application & Interview
KNOWLEDGE AND SKILLS			
A working knowledge of the National Curriculum and the Early Years Foundation Stage	✓		Application & Interview
Possess an understanding of how children learn.	✓		Application & Interview
Understanding of the needs of students with learning difficulties		✓	Interview
Understanding of the needs of pupils with Autism Spectrum Disorder (ASD)		✓	Interview
Able to, speak and write in grammatically correct English	✓		Interview, Application & Task
Understanding of the safeguarding procedures relating to the role	✓		Interview
Ability to use a wide variety of strategies to support pupils of varying achievement levels	✓		Interview

PERSONAL QUALITIES			
The candidate is willing to put the needs of pupils at the centre of their work at the school.	✓		Interview
Excellence record in both attendance and punctuality.	✓		Reference
Able to work effectively in a team.	✓		Interview
Ability to show initiative and proactivity in their role.	✓		Interview
Ability to show sensitivity to the challenges faced by pupils and their families.	✓		Interview
Approachable, polite and professional	✓		Interview
Ability to be resilient, meeting the demands of a challenging high pressured environment and deal with emergencies when required	✓		Interview
Flexible and able to manage last minute changes when required	✓		Interview
Willingness to undertake training and other CPD activities in order to further develop the specialist skills needed for the role	✓		Interview
Willingness to participate in full range of curriculum activities	✓		Interview
Committed to equality of opportunity for all	✓		Interview