February 2025

Dear Candidate

**Re: Teaching Assistant**

**Full time (Scale 3)**

Thank you for your interest in the post of: **Teaching Assistant**

We hope the information contained in this pack will give you a clear picture of our school and our commitment to ensuring that all pupils achieve success in learning.

Your pack should contain:

* Job Advert
* Job Description
* Person Specification
* Hammersmith and Fulham Application form
* Our most recent Ofsted Report (2025)
* Safer Recruitment policy
* Induction policy

**Please note that the closing date for your application is:** **Monday 24th February 2025 at 12pm.**

**Interviews are planned for: Friday 28th February 2025.**

You are welcome to contact me to discuss your position further. Please email [admin@woodlane.lbhf.sch.uk](mailto:admin@woodlane.lbhf.sch.uk) providing your contact number and I will give you a call.

We look forward to receiving your application.

Yours sincerely,

Lucy Farrell

Senior TA