

**Sir John Heron Primary School**  
**Early Years teacher Job Description**

To be responsible to:        The Headteacher

**Specific Duties of an Early Years teacher:**

To be responsible for the education and welfare of the year group assigned to her/him and to support the agreed policies of the school.

To ensure a broad and balanced curriculum which adheres to the school's curriculum framework.

To contribute to the formation and implementation of the Early Years Framework and/or National Curriculum across school.

To promote curriculum continuity, consistency, balance, differentiation and progression; taking into consideration pupils' prior attainment, individual educational plans, pupils who have English as an additional language and gifted and talented pupils.

To follow the school's assessment and recording systems and be able to use assessment data effectively to raise attainment and ensure progression for all pupils.

To ensure that the curriculum reflects the multicultural heritage of our pupils and the wider community.

To work with others, including teaching assistants and nursery nurses as well as volunteer helpers

To work as part of a team, both within school and across our networked learning community.

To share knowledge gained with other practitioners.

Share the responsibility of implementing and promoting the School's Equal Opportunity Policy and Safeguarding policy.

To be aware of the need for ongoing professional development and to undertake regular in-service training.

To lead on the registration process of nursery and reception pupils.

Make every effort to foster good relationships with all parents, Governors and staff.

In addition to the specific duties above, the class teacher will carry out the professional duties and responsibilities of a class teacher as laid down in the School Teacher's Pay and Conditions Document.

**This job description is subject to review annually and may be amended anytime after discussion and in accordance to the needs of the school.**

**Sir John Heron Primary School**  
**Selection Criteria for an Early Years teacher**

Qualified teacher status.

Commitment to implement and develop all the school's policies.

Knowledge of the Early Years Framework, National Curriculum and Religious Education.

Successful classroom teaching experience.

Ability to plan and teach effectively to meet the needs of all pupils.

Ability to work collaboratively with all members of the school community and networked learning community.

Willingness to accept responsibility for an area of the curriculum, if required, and develop it throughout the school.

Understands and is committed to the implementation of the Authority's policy on the inclusion of pupils with special needs in mainstream schools.

Understands and is committed to the implementation to the Authority's Inclusion policies.