|  |
| --- |
| **Job Description** |

Job title: **Part Time Teacher of SEN (Secondary) (maternity cover) (4 days a week or full time for an Early Career Teacher)**

Salary: **Teacher Mainscale Outer London**

Responsible to: **Assistant Headteacher for Inclusion and SEND**

**Main Purpose**

* To support the Assistant Headteacher for Inclusion and SEND with all aspects of the management of the SEND Faculty and the delivery of its provision
* To teach students with SEND in both the specialist provision and in mainstream SEND classes

**Duties and Responsibilities:**

**Teaching and Learning**

* To contribute to the development of the curriculum for students with SEND
* To deliver outstanding lessons
* To monitor and track progress
* To support subject teachers with differentiation and strategies for students with SEND
* To organise effective interventions

**Management**

* To deploy and timetable Student Development Assistants for mainstream and SEND lessons
* To complete appraisal meetings and paperwork for Student Development Assistants

**SEND**

* To complete the National Award for SENCOs within two years
* To complete annual reviews and termly reviews
* To liaise with outside agencies concerned with students who are on the SEND register
* To support the Assistant Headteacher of Inclusion and SEND with analysing data
* To respond to queries from parents/carers