



St Paul's Way Trust School

JOB DESCRIPTION	
Post Title : Teacher of Music	Grade: MPS 1– £32,157- MPS 6 £42,624 UPS 1 - £46,971- UPS 3 £50,935
Responsible to : Director of Music	
<p>Role Summary:</p> <p>This is an excellent career opportunity for a colleague who is passionate about the entitlement of young people to have a rich experience in the performing arts. Working within a vibrant and successful creative arts faculty, you will be an outstanding classroom teacher with a passionate commitment to the progress of all students in our heavily oversubscribed school. The successful candidate will have an unwavering belief in the potential of every student. S/he will do what it takes to ensure that students achieve their best, and will have the contagious enthusiasm for the subject which excites and motivates students.</p>	

Main purpose of this role

- To plan and deliver a broad, balanced curriculum for students, in accordance with faculty schemes of work and National Curriculum programmes of study, liaising with relevant colleagues on the planning of units of work for collaborative delivery
- To monitor and support the overall progress and development of students as a Teacher/Form Tutor
- To delivery quality first teaching in line with the school's expectations and policies on teaching and learning
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their potential
- To contribute to raising standards of student attainment
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth
- Under the overall direction of the Headteacher carry out the professional duties of a teacher as set out in the School Teachers' Pay and Conditions Document.

Teaching responsibilities

- To undertake a designated programme of teaching across all key stages
- To collaborate with colleagues at and/ or teach students, and take part in training/ coaching, at the St Paul's Way Foundation School (Key Stages 1-2)
- Plan teaching in accordance with faculty schemes of work and National Curriculum programmes of study
- Liaise with relevant colleagues on the planning of units of work for collaborative delivery
- Teach consistently high quality lessons informed by the school's teaching principles
- Set expectations for students in relation to standards of achievement and the quality of learning and teaching
- Teach to ensure knowledge is retained in long term memory of students
- Assess and adapt teaching to the strengths, weaknesses and misconceptions of classes
- Follow the department feedback policy, providing formative feedback in every lesson and whole class feedback for set pieces of work
- To maintain discipline in accordance with the school procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework
- Work in collaboration with Learning Support Assistants, Special Educational Needs Team and Inclusion Team

- Be familiar with the SEND Code of Practice for identification and assessment of Special Educational Needs and keep appropriate records on Individual Education Plans for students
- Be a role model for students, inspiring them to be actively interested in your subject
- Updating professional knowledge and expertise as appropriate to keep up to date with developments in teaching practice and methodology, in general, and in your curriculum area
- Promote learning through out of hours activities such as enrichment, educational trips and speaker visits
- Promote aspects of Personal Development, CEIAG and enrichment related to your subject
- To agree, monitor and evaluate the subject student progress targets to make a measurable contribution to whole school targets
- Engage in the student progress review model to ensure strategic plans are in place to address underperformance or concerns over individual students or sub groups
- Undertake assessment of students as requested by external examination bodies, curriculum areas and school procedures
- To follow the school policies and procedures on teaching, learning and assessment

Staff Development

- To continue personal development in the relevant areas including subject knowledge and teaching methods
- To engage actively in the Performance Management process
- Participate in whole school and CPL programmes

Student Support and Progress

- To be a Form Tutor to an assigned group of students if and when required
- To promote the general progress and well-being of individual students and the Tutor Group as a whole.
- To liaise with the relevant pastoral leaders to ensure the implementation of the Student Support system.
- To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life
- To evaluate and monitor the progress of students and keep up-to-date student records as may be required
- To contribute to the preparation of Action Plans and other reports as required
- To alert the appropriate staff to problems experienced by students
- To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff.
- To contribute to personal development, CEIAG and enrichment according to school policy
- To apply the Behaviour for Learning policy so that effective learning can take place
- Meet with students over whom there are concerns and contact home where necessary in conjunction with student support teams
- Meet with students over whom there are concerns and contact home where necessary in conjunction with student support team and department heads

General administration

- Check that information required by various internal and external bodies is produced within the given time scale and is of excellent quality
- Ensure that communications are responded to in a timely manner and agreed deadlines are met

Equality and Diversity

- The School has a strong commitment to achieving equality in its service to pupils, parents and the employment of people and expects all employees to understand, comply with and promote its policies in their own work.

Health and Safety

- The post holder shall ensure that the duties of the post are undertaken with due regard to the School's Health and Safety Policy and to their personal responsibilities under the provisions of the Health and Safety at work Act 1974 and all other relevant subordinate legislation.

Safeguarding

- Be keenly aware of the responsibility for safeguarding children and to help in the application of the Safeguarding and Safe Practices policy within the school
- Comply with the school's Safeguarding Policy in order to ensure the welfare of children and young persons

Qualification Criteria

- A fully qualified teacher with evidence of QTS for secondary teaching
 - Qualified to at least degree level in subject area and/or good A Levels or equivalent
Qualified to teach and work in the UK
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EQUAL OPPORTUNITIES STATEMENT

Adhere to the Schools' Equal Opportunities policies and ensure anti-discriminatory practice within the service area.

COMMENSURATE STATEMENT

Undertake any other reasonable duties commensurate with the grade as determined by the manager.

CHILD PROTECTION

To have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the school and the local authority.

Signed _____ Date _____
Post holder

Signed _____ Date _____
Headteacher

PERSON SPECIFICATION

The following details are the essential and desirable criteria, which will be used to select the candidate(s) for this post.

Attributes	E= Essential D= Desirable	<u>Evidence</u> A= Application I = Interview O= Observation
Qualifications <ul style="list-style-type: none"> Qualified teacher status 	E	A/I
Knowledge and Understanding <ul style="list-style-type: none"> A clear and well-thought out understanding of current educational issues, theory and practice. Have a detailed knowledge of the relevant aspects of the students' National Curriculum and other statutory requirements. Have a secure knowledge and understanding of their specialist subject(s) equating to degree level, including the subject knowledge specified in the relevant ITT National Curricula. Understand progression in their specialist subject(s), including before their specialist age range. Cope securely with subject-related questions which students raise and know about students' common misconceptions and mistakes in their specialist subject(s). 		
Planning and setting expectations <ul style="list-style-type: none"> Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the students being taught. Set appropriate and demanding expectations for students' learning and motivation. Set clear targets for students' learning, building on prior attainment. Identify students who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Education Plans (IEPs). 		
Teaching and managing student's learning <ul style="list-style-type: none"> Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time. Use teaching methods which keep students engaged, including stimulating students' intellectual curiosity, effective questioning and response, clear presentation and good use of resources. Set high expectations for students' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships. 		
Assessment and evaluation <ul style="list-style-type: none"> Assess how well learning objectives have been achieved and use this assessment for future teaching. Mark and monitor students' class and homework providing constructive oral and written feedback, setting targets for students' progress. 		

<ul style="list-style-type: none"> When applicable, understand the demands expected of students in relation to the National Curriculum and Key Stage 4 & 5 courses. 		
Student achievement <ul style="list-style-type: none"> Secure progress towards student targets. 		
Relations with parents and the wider community <ul style="list-style-type: none"> Know how to prepare and present informative reports to parents. Recognise that learning takes place outside the school context and provide opportunities to develop students' understanding by relating their learning to real and work-related examples. Understand the need to liaise with agencies responsible for students' welfare. 		
Managing own performance and professional development <ul style="list-style-type: none"> Understand the need to take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach. Understand their professional responsibilities in relation to school policies and practices. Set a good example to the students they teach in their presentation and their personal conduct. Evaluate their own teaching critically and use this to improve their effectiveness. 		
Managing and developing staff and other adults <ul style="list-style-type: none"> Establish effective working relationships with professional colleagues including, where applicable, associate staff. 		
Managing resources <ul style="list-style-type: none"> Select and make good use of textbooks and other resources. 		
Other attributes considered desirable at St. Paul's Way Trust School <ul style="list-style-type: none"> Instrumental or vocal ability desirable Experience teaching a range of key stages desirable A record of excellent attendance and punctuality. Excellent written and oral communication skills, including appropriate ICT skills. The ability to work, and contribute, effectively within departmental and Year-based teams. The ability to work actively and effectively with parents, governors and other stakeholders. Flexibility and a willingness to be involved in the life of St. Paul's Way Trust School inclusive of the music performance calendar. The ability to use own initiative and motivate others. A commitment to teaching and lifelong learning, and a willingness to continue to further own learning through continuing professional development. Commitment to implement the School's Equal Opportunities Policies. A developing range of successful teaching strategies. A secure knowledge of the importance of data as a means both to measure and to extend progress. A high level of organisational and planning skills. The ability to create a stimulating visual environment for the classroom. The ability to create a dynamic learning environment which values and enables everyone equally. A commitment to the mission and aims of St. Paul's Way Trust School. 		

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| <ul style="list-style-type: none"> An awareness of equal opportunities issues generally and specifically of how they relate to this area of work. | | |
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MISSION

To provide an intellectually stimulating and supportive environment for all members of the St Paul's Way Trust School community in which to achieve meaningful success.

AIMS

- To enable students, through the highest expectations, to become independent learners, and to attain the knowledge, skills, understanding and qualifications for success in the 21st Century.
- To create an ethos which demands high regard for self and others, and to ensure that each makes a positive contribution to both society and the communities of which they are part.
- To provide a curriculum which meets the needs of all learners, and is one which both challenges and supports.
- To develop dynamic and meaningful partnerships between the School and the wider communities which have, at their core, the aim to raise attainment and promote learning as a lifelong activity.