**Confirmation of Review of Contents of Job Description and Person Specification Prior to Recruitment**

I confirm that I have reviewed the contents of the job description and person specification of the following post(s) which I am recruiting to and that I have read and understand my responsibilities in accordance with the council’s Recruitment and Selection Standards. I have noted on the person specification the “essential” and “desirable” criteria.

I also confirm that the Interview Panel will consist of a minimum of two people and at least one panel member has attended the LBTH Recruitment and Selection training within the last 3 years.

Vacancy Job Title(s):

**Adult Lawyer – Safeguarding**

Vacancy Post Number(s):

**A200100407**

Name:

**Phillip Barker**

Signed:

**P Barker**

Date:

**19/10/2021**

**Please note: No conditional offer of appointment will be issued to the selected candidate once you have completed this recruitment process unless the shortlisting grid and interview notes have been returned to the People Resourcing Advisor immediately after the interview. Absence of the documentation will result in delays in the appointed person commencing in your team.**