

Lister Community School

Job Description

Job Title:	Academic Mentor
Hours:	36 hours per week To be completed between 8am – 4pm
Grade:	£19,000 actual

Person Reports to: The Academic Mentor will be line managed by the Assistant Headteacher leading on the Tutoring Programme.

Equal Opportunities:

The Council has a strong commitment to achieving equality of opportunity in both services to the community and the employment of people and expects all employees to understand and promote its policies in their work.

Overall Purpose of Job:

- To develop and deliver high quality academic mentoring to Years 7-11 and to monitor and evaluate its impact
- The support will assist targeted students in bridging the learning gap caused by the impact of the pandemic
- To support the development and implementation of strategies which will contribute towards effective learning, behaviour and achievement.
- To contribute to a healthy, safe, happy and challenging environment in which our students can achieve their potential.

Key Tasks and Accountabilities:

- To deliver small group tuition to a targeted group of students. This tuition will help them to make good progress and help to close gaps in attainment.
- To assist and develop appropriate intervention strategies, working with curriculum team leaders
- To support the delivery of a programme of Personal Development
- To ensure that students are receiving an education appropriate to their needs by removing barriers to learning and developing effective learning behaviour
- To uphold behaviour and work within the schools systems as required

Responsibilities within the school:

1. With support, plan and lead subject specific work with small groups
2. With support, plan and lead revision sessions
3. Provide additional support to pupils or groups of pupils as required throughout the year
4. To record, track and report the progress of any pupil receiving intervention and support
5. To take an active role in running and leading interventions and/or extra-curricular clubs both at lunchtimes or afterschool.