



Job Profile

Subject Leader of Citizenship/PSHE

Pay scale: Teacher Mainscale Outer London
Reports to: Head of Humanities Faculty

Principal duties and responsibilities

1. To strive for excellence in teaching and learning in the classroom.
2. To ensure that agreed school and faculty policies are adhered to in all teaching and administrative activities.
3. To liaise with parents / carers on student progress and attend consultation evenings / progress review days as specified in the school calendar.
4. To assess and report on students at all levels, including those with special educational needs and disabilities.
5. To ensure that there is a sharing of information regarding the progress of individual students with relevant Tutors, Pastoral Heads and the SENCO.
6. To support the development of the subject through attendance and discussions at regular calendared faculty meetings.
7. To assist with curriculum planning in order to ensure that the curriculum on offer to students is appropriate to the needs of all and ensures equal access.
8. To support enrichment activities for students as directed by the Head of Faculty.
9. To be responsible for the teaching of Key Stage 3 and Key Stage 4 groups and their progress against school targets.
10. To participate in relevant staff development programmes within the school.
11. To participate in the pastoral care structure of the school as a Form Tutor or member of the support team.
12. To undertake any reasonable duties at the direction of the Head Teacher which are appropriate to the needs of the school.