



## Job Description and Specification

**Job Title:** Teacher of SEND  
**Pay Scale:** Teacher Mainscale Outer London

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### **Main Purpose**

- To support the Assistant Headteacher for Inclusion and SEND with all aspects of the management of the SEND Faculty and the delivery of its provision
- To teach students with SEND in both the specialist provision and in mainstream SEND classes

### **Duties and Responsibilities:**

#### **Teaching and Learning**

- To contribute to the development of the curriculum for students with SEND
- To deliver outstanding lessons
- To monitor and track progress
- To support subject teachers with differentiation and strategies for students with SEND
- To organise effective interventions

#### **Management**

- To deploy and timetable Student Development Assistants for mainstream and SEND lessons
- To complete appraisal meetings and paperwork for Student Development Assistants

#### **SEND**

- To complete the National Award for SENCOs within two years
- To complete annual reviews and termly reviews
- To liaise with outside agencies concerned with students who are on the SEND register
- To support the Assistant Headteacher of Inclusion and SEND with analysing data
- To respond to queries from parents/carers

*Redden Court School is committed to safeguarding and promoting the welfare of children and young people. All adults who work at the school must share this commitment to young people.*



## Person Specification

CRITERIA	QUALITIES
<b>Qualifications and training</b>	<ul style="list-style-type: none"><li>• Qualified teacher status</li><li>• National Award for SEND Coordinators, or a willingness to complete it within 2 years of appointment</li><li>• Degree</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>• Teaching experience (primary or secondary)</li><li>• Experience of teaching students with a range of SEND</li><li>• Experience of developing and differentiating schemes of work</li><li>• Involvement in self-evaluation and development planning</li></ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"><li>• Knowledge of the SEND Code of Practice</li><li>• Understanding of what makes 'quality first' teaching, and of effective intervention strategies</li><li>• Ability to plan and evaluate interventions</li><li>• Data analysis skills, and the ability to use data to inform provision planning</li><li>• Effective communication and interpersonal skills</li><li>• Ability to build effective working relationships with students, staff and parents/carers</li><li>• Good record-keeping skills including the use of IT</li></ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"><li>• Commitment to getting the best outcomes for students and promoting the ethos and values of the school</li><li>• Commitment to equal opportunities and securing good outcomes for students with SEND</li><li>• Ability to work under pressure and prioritise effectively</li><li>• Ability to work collaboratively and take direction as part of a team</li><li>• Patience, resilience and a good sense of humour</li><li>• Solution-focussed</li><li>• Commitment to maintaining confidentiality at all times</li><li>• Commitment to safeguarding and equality</li></ul>