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| Salary | £67053 - £69813 NJC points 61 - 63. |
| Hours of work | 35 hours per week. Flexi time scheme in place. The Head of Communications and Involvement may need to work outside normal office hours, and attend Committee meetings as required . We are receptive to individual proposals for alternative working arrangements |
| Pension | Option to join Defined Benefit (CARE 1/60) Scheme or Defined Contribution Scheme (6% employer contribution, 2% employee contribution) |
| Annual Leave | 29 days rising to 31 days after 5 years service. ISHA is normally closed between Christmas and New Year and staff must take annual leave to cover the working days between these periods |
| Additional benefits | * Able to buy or sell up to 5 days annual leave per annum * Interest free season ticket loan * Childcare vouchers * Cycle to work scheme, * Support for continuous professional development and study loans * Payment of a relevant professional subscription * Employee Assistance Programme |
| Place of work | 102 Blackstock Road, London, N4 2DR. |
| Probation Period | 6 months. |
| Notice Period | 3 months |
| Recruitment | This position is subject to a check with the Disclosure and Barring Service (DBS) |

**Key terms and conditions**