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| **Job Title** | Head of Construction | Job LevelDirect Reports | Technical Manager x 3, Quality Manager, Framework and Standards Manager |
| **Reports to** | Director of Construction |
| **Overall Responsibility:** To take a holistic approach to the construction process within the department and lead on all technical, quality, procedural and framework processes from inception through to completion on new and existing schemes in Development ensuring full compliance is met in all technical and regulatory aspects. |
| **Key Responsibilities and Outcomes** |
| * Ensure that quality of design, construction and service are at the forefront of all development activities.
* Ensure that all new homes meet the Group’s quality standards with regard to design and construction, and that development risks are effectively managed.
* Manage and facilitate (from a technical and construction perspective) effective coordination, communication and cooperation between project stakeholders, both internal and external on all schemes managed by the Development Department.
* Provide a comprehensive service in all aspects of technical information and compliance of Development Projects.
* To be the technical conduit between external and internal customers to ensure that information flow and communication is effective on all technical aspects of schemes.
* Lead on the monitoring of any Frameworks ensuring high standards for all contractors and consultants used by the department.
* Monitor all internal site inspections a standardising reporting and ensure MTVH’s quality standards are met.
* Lead on all Health and Safety and Fire safety liaison with internal and external representatives ensuring a coordinated organisation wide approach to mitigating risks prioritising resident safety at all times.
* Lead on the investigation and implementation of any new and innovative approaches to construction, highlighting opportunities so that the organisation can continue to evolve and improve the quality of its new homes, adding value and minimising risk to programme and cost.
* Deputise for the Director of Construction when necessary.
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| **Personal Competencies** | **Skills / Experience** |
| * Ability to work in a team and on own.
* Able to make decisions under sometimes challenging circumstances.
* Ability to communicate at all levels.
* Strong leadership skills with the ability to develop and motivate team
* Display professionalism at all times
* Results-orientated with an understanding of issues relating to housing
* Sound communication and influencing skills
* Strong leadership skills with the ability to develop and motivate team
* Self-motivation with a positive attitude and the ability to work on own initiative
 | * Degree qualified in a relevant discipline (Civil, Environmental, Engineering, Architecture or Project Management)
* A strong understanding of current Building Regulations and other regulatory documents within the construction industry.
* IT and numeric literacy (Excel, MS Office – Project Planning)
* Commercial acumen
* Sound knowledge of construction project methodology and the local planning legislation and a thorough knowledge of contract types
* Experience of large scale residential property development for a Housing Association, Developer, Housebuilder, Investor or similar.
* Understanding of cross functional activities (Finance, Legal, Housing)
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**Other Requirements:**

* Must have own transport and be happy to use this for work purposes
* Ability to undertake out of hours work, sometimes during the evenings and at weekends