



Role profile

Post	Construction Training Initiative (CTI) Apprentice: Plumbing
Responsible to	Construction Skills Project Officer
Responsible for	N/A
Department	Regeneration and Asset Management
Date	July 2019

Job purpose

From Havering in the East to Hillingdon in the West, Notting Hill Housing (NHH) has over 2,500 new homes in its development pipeline. This programme includes homes for affordable rent, shared ownership, supported housing, private sale and market rent, as well as commercial premises. This diversity also applies to our procurement strategy where we develop our own schemes, form joint ventures with other developers and purchase affordable housing through 'Section 106' planning legal agreements. So, if it's residential development and in London - we do it! That's why we are one of London's leading providers of residential property. This is a Construction Training Initiative Apprenticeship role for people wishing to gain a qualification in Plumbing along with associated paid work experience. Apprentices are employed by Notting Hill Housing Group and will receive training on various NHH development sites in partnership with our Framework contractors. The Apprenticeship will last for one year and will be awarded on the basis on successful completion of the associated qualification and sufficient hours on site.

What you will do

1. Work as an apprentice on sites in and around London which will be allocated in line with NHH's current development time line and the requirements of the qualification being undertaken.
2. Collect evidence towards your NVQ 2 portfolio.
3. You will be on site in line with the hours set out in your apprentice agreement and will work with your on site supervisor accordingly.
4. Undertake a range of work relevant to the trade being worked towards.
5. Work with team members to achieve on-site tasks.



6.	Provide excellent customer service standards to internal and external stakeholders.
7.	Understand the importance of taking care of your own health and safety and that of others, and follow the guidance outlined in the Apprentice Handbook.
General	
8.	At all times follow the financial regulations, policies and procedures at NHH.
9.	I understand the importance of taking care of my own health and safety and that of others; therefore I will follow the guidance outlined in the NHH Safety Management System.

Specifics of what you will learn, experience and carry out	
10.	Maintaining good working relationships and communicate with others to establish productive work practices - this includes communicating in an appropriate manner with line management, colleagues and/or customers to ensure that work is carried out productively.
11.	Complying with all relevant legislation and official guidance and any other information given in relation to: <ul style="list-style-type: none"> • workplace health, safety and welfare • moving, handling and/or storing resources
12.	Maintaining and promoting safe and healthy working practices.
13.	Maintaining relevant records in accordance with the organisational procedures.
14.	Complying with the given contract information.
15.	Interpreting the given information relating to the work and resources required.
16.	Selecting the required quantity and quality of resources.
17.	Following organisational procedures to plan the sequence of work.
18.	Minimising the risk of damage to the work and surrounding area.
19.	Completing the work within the allocated time.
20.	The following Plumbing techniques include: <ul style="list-style-type: none"> • Health and safety in building services engineering • Electrical principles and processes for building services engineering • Scientific principles in plumbing • Common plumbing processes • Cold water systems • Domestic hot water systems • Sanitation • Central heating systems • Drainage systems • Understanding how to communicate with others within building services engineering



This list of tasks and responsibilities is not exhaustive, the postholder may undertake other duties as required.

How do you meet our requirements?

Below you will find the skills, abilities, experience and competencies needed to do the job you're applying for at Notting Hill Housing (NHH).

Use the space under 'How do you meet our requirements?' on your application form to explain how you meet these requirements. Only write about the categories that are being assessed by the application form.

You must also be able to or have the following		How this is assessed
1.	You will work on sites across London.	Interview.
2.	You will have completed a City & Guilds Level 2 Diploma in Plumbing.	Application form and reference from tutor.
3.	You have successfully completed the functional skills element of your course.	Reference from tutor and relevant certificate.
4.	You have a good record of attendance at college and/or a favourable reference.	Reference from tutor.
5.	You demonstrate a true desire to pursue a career in your chosen trade.	Application form and interview.
6.	You show an ability to work well in a team and support colleagues.	Application form and assessment.
7.	You are able to show an awareness of the importance of health and safety on site.	Application form and interview.
8.	You hold a current CSCS card or complete the qualification within four weeks of apprenticeship offer.	Application form, evidence and assessment through probation period.

