

## Person Specification: Level 2 Teaching Assistant

	Essential	Desirable
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>• English and Maths GCSE (A* - C) or equivalent</li> <li>• Level 2 Diploma in Childcare in Education (formerly known as NNEB Diploma in Nursery Nursing)</li> <li>• OR</li> <li>• NVQ level 2 minimum</li> <li>• Childcare in Education, City and Guilds Advanced Certificate in Learning Support</li> <li>• OR</li> <li>• Two years minimum satisfactory experience as a TA, with evidence of INSET undertaken</li> </ul>	Experience of working with children who have a wide variety of educational needs

<b>Knowledge and understanding</b>	<p>The Level 2 TA should have knowledge and understanding of:</p> <ul style="list-style-type: none"> <li>• how children develop;</li> <li>• child development and the way children learn</li> <li>• clear understanding of the roles and responsibilities of the various adults involved in a child's education</li> <li>• how to support children in literacy and numeracy;</li> <li>• supporting children with Special Educational Needs;</li> <li>• how children learn and how to motivate them.</li> <li>• Knowledge of equal opportunities</li> </ul>	
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<b>Skills</b>	<p>The Level 2 TA will be able to:</p> <ul style="list-style-type: none"> <li>• Good communication skills both written and verbally</li> <li>• work with an individual or a group;</li> <li>• reinforce teaching points during teacher input;</li> <li>• clear up misunderstandings and sort out misconceptions;</li> <li>• teach new concepts as agreed with the class teacher;</li> <li>• model acceptable behaviour;</li> <li>• provide strategies for spelling, reading, number skills;</li> <li>• extend children's thinking skills;</li> <li>• assess children's understanding of text and reading skills;</li> <li>• assess children's understanding of maths concepts;</li> <li>• discuss with children their understanding of learning objectives;</li> <li>• suggest ways of developing learning;</li> <li>• encourage good social skills;</li> <li>• competency in the use of ICT</li> <li>• liaise with the SENCO and outside agencies;</li> </ul>	
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<b>Personal characteristics</b>	<ul style="list-style-type: none"> <li>• Calmness</li> <li>• Confidentiality</li> <li>• Empathy</li> <li>• Enthusiasm</li> <li>• Flexibility</li> <li>• Initiative</li> <li>• Patience</li> </ul>	
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