

Job Title:	Class Teacher + Phase/Curriculum Team Lead
Grade:	Band 2-3 + TLR 2 £3,168.00 (Outer London)
Contract type:	Full-time - Temporary [one term initially to cover maternity]
School:	Elm Park Primary School/RJ Mitchell Primary School
Reports To:	Head of School
Responsible for:	Standards for teaching and learning within a designated phase and leadership of a curriculum team (Global/Creative/Technology)
Staff Managed:	Class teachers & teaching support staff within the phase

Job Purpose

A Phase and Curriculum Team Lead will be responsible for the coordination and leadership of a phase group and one of the school's curriculum teams; Creative, Global, Technology. A Phase Lead has overall responsibility for the quality and consistency of provision and standards and achievement in teaching and learning in the phase and as Curriculum Team Lead; for supporting subject leads with school improvement and maintenance work in foundation subjects across the school. The role will also include leading and managing a subject area within the curriculum, either core or foundation subject based.

A Phase Lead will provide professional guidance for colleagues on a day to day basis, to secure high quality teaching and the effective use of resources to bring about high standards of achievement for all pupils across the identified phase.

The professional duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions document and may be modified by the head teacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

Strategic direction and development of whole school practice:

1. To lead by example, expecting the highest standards of yourself and colleagues, as a classroom teacher, and as a middle leader within the school.
2. The management of the teachers and support staff working in the phase, including their continuing professional development, professional support and mentoring.
3. To be a member of the middle leadership team of the school, taking part in strategic planning, monitoring and review and accountable to the governing body of the school for performance in the relevant phase and core subject area.
4. Coordinate strategies to achieve relevant school improvement priorities that have been identified in the subject area/phase team.
5. Evaluate and report on the effectiveness of practice in the subject and across a phase team, suggesting areas and issues for further improvement.

6. Lead professional development in teaching and learning across the school.

Impact on educational progress beyond assigned pupils

7. Monitor and evaluate assessment data across a core subject area and the phase team to identify trends in pupil performance and issues for development.
8. Define intervention strategies to address issues for development that are identified.
9. To ensure that target setting, the analysis of targets and their review is carried out in the core subject area across the key stages and the phase team.
10. Support teachers in planning appropriate strategies to achieve pupil progress/attainment target levels and objectives.
11. Encourage staff and pupils' motivation and enthusiasm in the school, developing positive responses to challenge and high expectations and accountability for ensuring pupils make accelerated progress in their learning.

Leading, developing and enhancing the teaching practice of others

12. To make sure that long term, medium planning, short term and individual pupil planning is carried out and implemented by teachers in the phase within the framework of school policy and procedures.
13. Monitor and evaluate the planning of other teachers, providing constructive and developmental feedback on a regular basis.
14. Monitor the quality and consistency of provision within a phase team and a subject area.
15. Ensure that teachers are clear about the teaching of objectives in lessons, understand the sequence of teaching and learning in the subject and communicate this to pupils.
16. To promote the use of ICT to enhance learning and teaching within the curriculum area and across the phase group
17. Observe colleagues teaching (through subject and performance management monitoring) and provide evaluative feedback on the effectiveness of their teaching strategies to bring about further improvement.
18. Identify and promote innovative and effective teaching strategies in the subject to meet the needs of all pupils

As Curriculum Team Lead:

19. To be responsible for subject development identified as school improvement priorities and overall curriculum provision within the identified team.
20. Demonstrate excellent classroom teaching in order to establish credibility and act as a role model for teaching and support staff.

21. To contribute effectively to the development of a positive ethos in which all children have access to a broad, balanced and inspiring curriculum which contributes to pupils' academic, emotional, social, physical and mental development whilst preparing pupils for the opportunities, responsibilities and experience of adult life.
22. To lead on provision for creativity, enquiry and problem solving in the school curriculum, whilst ensuring key learning skills and knowledge are planned for.
23. To ensure effective transition between phases provides continuity and progression within the curriculum, including home to school and KS2 to KS3.
24. Support curriculum leaders' delivery of staff training.
25. Disseminate relevant information to colleagues where appropriate.
26. To liaise with Senior Leaders for Teaching and Learning to ensure continuity and progression throughout the school taking into consideration all recent curriculum developments.
27. Share information in respect of the Key Stage to ensure smooth running of each phase in terms of curriculum and management and make recommendations of how to develop or improve these.
28. To report relevant information to the Governing Board as and when requested by the Executive headteacher/Head of School.

To be reviewed annually as part of the Performance Management programme.

Signed

Date