



## Job Description

<b>Job Title:</b>	SEND Teacher
<b>Salary:</b>	MPS + 1 SEN Allowance
<b>Line Manager:</b>	Assistant Head/Deputy Head

This job description should be read in addition to the teacher standards, job description requirements of a main/upper scale teacher/teacher pay and conditions document.

**Purpose of Post:** To be responsible for teaching and learning of a named area of the curriculum at Woodlane High School.

### Specific Responsibility

1. The teaching of Science and Maths at KS3 and KS4 level.
2. The teaching of a range of subjects, including those related to STEM at KS3 and KS4.
3. The teaching of a variety of targeted interventions for various subjects.
4. Teaching and preparing pupils for various relevant qualifications in Science and Maths.
5. Supporting staff/pupils/parents in preparing pupils for exams.
6. Providing INSET to staff.
7. The delivery of extra-curricular activity.
8. Putting into practice current health and safety measures to ensure pupils are safe in Science e.g. COSHH etc. keeping the necessary records and documents.
9. Devising EHCPs and hosting Annual Review meetings.

### The teaching of Science and Maths (and other subjects) at KS3 and KS4 level.

- To teach Science and Maths at KS3 and KS4.
- To teach various subjects, (particularly those related to STEM) at KS3 and KS4 level.
- To teach a variety of targeted interventions.
- To support the Subject Leader in devising, reviewing and maintaining appropriately differentiated schemes of work to ensure all pupils have the opportunity to experience success in Science.
- To deliver, with the support of the Subject Leader, a relevant external accreditation/qualification for pupils in KS4 Science and Maths.
- To ensure the effective implementation of all school policies, in particular the school's core policies in Safeguarding and Child Protection, Promoting Positive Behaviour, Assessment, Marking, Moderation and Reporting and Teaching and Learning.
- To maintain and manage a stimulating and safe learning environment which enhances all pupils' learning opportunities.
- To be aware of developments in Science and disseminate relevant information to colleagues.

- To plan and deliver extra-curricular activities, theme days and educational visits.
- To ensure current health and safety measures are followed to ensure pupils are safe in Science e.g. COSHH etc. keeping the necessary records and documents.

### **Strengthening Community**

- Plan and deliver INSET and take a full part in the school's professional development programme.
- To organise and conduct meetings where appropriate with parents and carers to ensure positive outcomes for all parties.
- To liaise with external agencies.
- To develop and strengthen partnerships with the wider community.
- To promote positive relationships and to advise and work with colleagues in other schools and external agencies.
- To devise EHCPs and host Annual Review meetings.

**To carry out other associated duties commensurate with the post determined by the SMT.**