



## Head of Maths



Ref: BCON/885  
Closing date: noon  
Wednesday, 20<sup>th</sup> October 2021

 **Contents**

**Advert**

**Job Description**

**Person Specification**

**How to apply**

**Information about the school**

*Beacon High is committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. This position is subject to enhanced Disclosure and Barring Service check.*



## Head of Maths

**Required for a January 2022 or April 2022 start**

**Hours:** Full-time, 32.5 hours per week

**Contract:** Permanent

**Salary Grade Range:** MPR - UPR depending on experience, plus TLR

**Salary:** £39,492 to £50,935 plus TLR

Salary negotiable for the right candidate

Beacon High is a vibrant and exciting place to work, with a staff team who are committed to making a difference to the lives of young people. The school provides outstanding professional development for staff at all levels. Staff are proud to work at Beacon High.

*'Leaders and teachers have access to an extensive range of professional development opportunities. They have training and coaching in school and work with the federation's partner schools. Furthermore, staff attend courses at the local teaching school alliance.'* (OFSTED, May 2019).

We are looking to appoint a passionate, and creative Head of Maths who will lead the department in its continuous improvement, demonstrating and achieving high standards and help us to achieve our vision: **Believe, Belong, Become - Where Dreams Inspire Futures.**

The successful candidate will play a crucial role in helping our students to achieve their potential and prepare them for the next stage in their learning and development.

**Further enquiries:** If you have read the job description and meet the essential requirements identified in the person specification, please apply on line. For an informal discussion of the role, please contact Emma Good at [emma.good@beaconhigh.org](mailto:emma.good@beaconhigh.org).

**Closing date:** noon Wednesday 20<sup>th</sup> October 2021

**Interview date:** Friday 22<sup>nd</sup> October 2021

Please apply online at [www.islington.gov.uk/jobs](http://www.islington.gov.uk/jobs). If you need any assistance, please contact Schools HR at [schoolsrecruitment@islington.gov.uk](mailto:schoolsrecruitment@islington.gov.uk) quoting reference **BCON/885**.



## Job Description

<b>Post title:</b>	<b>Head of Maths</b>
<b>Salary:</b>	MPR - UPR depending on experience, plus TLR
<b>Working Hours:</b>	32.5 Hours per week

### **Core purpose of the job:**

To secure continuous improvement in the teaching of Music, producing the highest standards of student achievement and ensuring that all students develop their knowledge, understanding, skills and abilities within a secure, challenging and motivating educational environment.

### **Key duties, responsibilities and tasks:**

1. Meet all aspects of the Teacher Standards
2. Line manage staff members within the department/faculty
3. Lead the subject team by demonstrating and achieving high standards in the teaching of the subject which sustain and raise standards of student achievement, behaviour and motivation
4. Be responsible for using departmental/faculty data and target/objective setting
5. Meet all deadlines in a timely manner
6. Manage the human, physical and financial resources available to the department/faculty team to greatest effect
7. Take responsibility for Departmental self-evaluation and strategic planning
8. Establish a clear vision for improvement to students' overall educational experience including their academic, physical, social, moral, cultural and spiritual development.
9. Design, develop and review the subject
10. With the SLT Line manager, secure good monitoring and evaluation of teaching in the subject taking action as necessary to improve the quality of teaching and learning.
11. Ensure a very positive and stimulating learning environment throughout the department.
12. Monitor and evaluate the quality of assessment, recording, reporting, progress and achievement of students across the department taking action as necessary to improve progress.
13. Set high expectations of staff and student personal relationships.

14. Develop own professional skills and competencies.
15. Contribute positively to the review, development and improvement of school and department/faculty policies and procedures.
16. Contribute to the improvement of the school curriculum, assessment processes, improvement of student progress and overall achievement.
17. Undertake performance management duties within your department

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not be identified.

### **Review of Job Descriptions**

Job descriptions will be reviewed annually by the governors and may be changed after appropriate consultation.

### **Appraisal**

Appraisal, which will be undertaken by the post-holder's line manager, will be based on reviewing performance against the job description.

### **Terms and conditions of employment**

The terms and conditions of all posts are as described in Part XI of the current School Teachers' Pay and Conditions Document and in the Islington contract of employment.

### **Note:**

This job description sets out the main duties of the post at the time when it was prepared. Such duties may vary from time to time without changing the general character of the post or the level of responsibility entailed. Such variations are a common occurrence and cannot necessarily justify a regrading of the post.

**Signed** ----- **Date** -----

 **Person Specification****Qualifications and training**

- E1. Qualified teacher status and a degree in the relevant subject
- E2. Appropriate training for the post and a willingness to continue training to manage the key areas and tasks outlined in the job description

**Knowledge and experience**

- E3. Effective classroom management skills
- E4. Clear education aims and values which are consistent with the school aim of high quality teaching and learning and good standards of achievement
- E5. An understanding of how students learn and improve their skills, knowledge and understanding Good knowledge of the subject and how it can effectively be taught across key stages 3 and 4
- E6. Good knowledge of student assessment techniques
- E7. Knowledge of health and safety requirements
- E8. Knowledge of the RSL curriculum would be desirable

**Personal skills and qualities**

- E9. Good interpersonal relationship skills
- E10. Good information and communication skills
- E11. A firm commitment to and ability to adhere to the school's Equal Opportunities Policy
- E12. Can do attitude and a determination to make a difference.
- E13. Ability to form and maintain appropriate relationships and personal boundaries with children and young people.
- E14. A commitment to deliver services with the framework of the school's equal opportunities policy.

**E= Essential criteria**

 **How to apply****Application Deadline**

Completed application forms must be received by **noon on Wednesday, 20<sup>th</sup> October 2021**.

Please note that we only accept online application forms. CVs, hard copy or late applications will not be accepted.

**To apply**

Please apply online at [www.islington.gov.uk/jobs](http://www.islington.gov.uk/jobs). If you need any assistance, please contact Schools HR at [schoolsrecruitment@islington.gov.uk](mailto:schoolsrecruitment@islington.gov.uk) quoting reference **BCON/885**.

**Further enquiries**

If you have read the job description and meet the essential requirements identified in the person specification, please apply on line. For an informal discussion of the role, please contact Andrea MacDonald, Deputy Headteacher at [andrea.macdonald@beaconhigh.org](mailto:andrea.macdonald@beaconhigh.org) leaving a contact number.

**Completing your application**

Please read the job description and person specification carefully. You should demonstrate on your application how you meet the requirements of the post according to your qualifications, skills, abilities and experiences. Please ensure to address each criteria of the person specification as this will be used to assess your suitability for the post.

Guidance notes on how to apply for a job within schools and the policy on the recruitment employment of ex-offenders are available as attachment within the online job listing. Please refer to those before submitting your application.

**Shortlisting and selection procedure**

The shortlisting and selection will be made by a panel of senior leaders. Shortlisted candidates will be notified immediately after shortlisting has taken place and will be provided with further information on the selection process.

We are planning the selection process to take place on **Friday, 22<sup>nd</sup> October 2021**. The selection process may have a combination of tasks, activities, assessment tools and interview. Further information will be provided to the candidates shortlisted for interview.

Please would all applicants ensure that their preferred means of urgent contact (phone, mobile phone or e-mail) are clearly identifiable from the application form, so that your confidentiality is maintained.

### **References**

Candidates are advised that references will be taken up during the shortlisting process. Candidates are asked to ensure that their referees are warned of the need to respond within the timescale set. In all cases at least two professional references are required.

The post will be offered subject to satisfactory completion of pre-employment checks.

### **Safeguarding children**

Prior to appointment, formal checks will be made in accordance with the current statutory requirements relating to child protection.

## ***Beacon High, a new secondary school for Tufnell Park***





**Beacon High  
Hilldrop Road  
London, N7 OJG  
Telephone: 020 7607 5885**

**Email: [postbox@beaconhigh.org](mailto:postbox@beaconhigh.org)  
Web address: [www.beaconhigh.org](http://www.beaconhigh.org)  
Headteacher: Alan Streeter**

