



## Job Description

<b>Job Title:</b>	Subject Teacher of Computing and Technology Leader
<b>Salary:</b>	MPS + 1 SEN Allowance
<b>Line Manager:</b>	Assistant Head/ Lead Practitioner/ Computing Subject Leader

This job description should be read in addition to the teacher standards, job description requirements of a main/upper scale teacher/teacher pay and conditions document.

**Purpose of Post:** To be responsible for the delivery of a named area of the curriculum at Woodlane High School. To be responsible for curriculum network support. To lead on the use of technology across the whole school.

### Specific Responsibility

1. The teaching of computing at KS3 and KS4 to GCSE level.
2. The potential to teach a range of subjects at KS3 and KS4.
3. Taking a lead role in inspiring and supporting staff/pupils/parents in the use of various technology.
4. The delivery of targeted pupil interventions, with a focus on the use of technology, including assistive technology.
5. Providing INSET to staff.
6. The delivery of extra-curricular activity.
7. Effectively overseeing elements of the school's curriculum network.
8. Devising EHCPs and hosting Annual Review meetings.

### Teaching of computing and other subjects

- To teach computing at KS3 and KS4 to GCSE level.
- To potentially teach a range of subjects at KS3 and KS4.
- To deliver targeted pupil interventions, with a focus on the use of technology, including assistive technology.
- To review and maintain appropriately differentiated schemes of work (in partnership with the Subject Leader) to ensure all pupils have the opportunity to experience success in computing.
- To liaise with the line manager to ensure that an appropriate range of external accreditation is administered, developed and offered (where applicable) at KS4.
- To ensure the effective implementation of all school policies, in particular the school's core policies in Safeguarding and Child Protection, Promoting Positive Behaviour, Assessment, Marking, Moderation and Reporting and Teaching and Learning.
- To maintain and manage a stimulating and safe learning environment which enhances all pupils' learning opportunities.
- To take a supporting role in the pupils' pastoral development through the PSICHE curriculum.
- To be aware of developments in computing and disseminate relevant information to colleagues.
- To effectively oversee basic elements of the school network, including pupil access, changing passwords and supporting with school software/hardware etc.
- To plan and deliver extra-curricular activities and educational visits.

**Lead staff, pupils and parents in the use of technology**

- To inspire and support staff/pupils in the use of technology across the whole school.
- To inspire and support staff/pupils in the use of remote learning technology.
- To inspire and support staff/pupils in the use of assistive technology.
- To support parents in the use of technology where required.
- Plan and deliver INSET and take a full part in the school's professional development programme.
- To provide support to teachers in the use of technology, using coaching and mentoring as appropriate - as agreed with the senior leadership team.

**Strengthening Community**

- To promote a positive partnership between school, parents and support agencies.
- To organise and conduct meetings where appropriate with parents and carers to ensure positive outcomes for all parties.
- To liaise with external agencies.
- To develop and strengthen partnerships with the wider community.
- To promote positive relationships and to work with colleagues in other schools and external agencies.
- To devise EHCPs and host Annual Review meetings.

**To carry out other associated duties commensurate with the post determined by the SMT.**